





**Instructions**

1. All subscribers are advised to read Certificate Practice Statement of CA.
2. The certificate shall be downloaded onto the same computer / Hardware device (USB token, Smart Card etc.) by login as same computer user account from where the request was initiated.
3. After placing an online request for a certificate, the following activities **shall not** be carried out until the certificate is successfully downloaded:
  - Formatting of the computer
  - Deletion of computer user account used to logon when the request was initiated
  - Reinstallation or upgrade of the Internet browser on the computer from which the certificate request was initiated.
4. The certificate must not be shared with others or used by them on your behalf.
5. If you lose your key pair, you shall inform the RA Administrator immediately and apply for the revocation of your certificate.
6. Application form must be submitted in person.
7. Incomplete/Inconsistent application is liable to be rejected.

**Declaration**

**I hereby confirm that I have read and understood the above instructions and will follow the above instructions for obtaining and using the Digital Signature Certificate.**

Date:

Place:

Signature of the Applicant

**TO BE FILLED BY RA OFFICE**

The above details have been verified and found to be correct.

Signature of RA Office

Name:

Date:

### **LETTER OF AUTHORITY**

This is to certify that Mr./Ms. \_\_\_\_\_ has provided correct information in the "Application form for issue of Digital Signature for subscriber of Government" to the best of my knowledge and belief. I hereby authorize him/her, on behalf of my organization to apply Digital Certificate from CA for the purpose specified above.

Date:

Place:

Name of the Officer with Designation:

Office Mail :

**(Signature of Officer with Stamp of Org/Office)**

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**TO BE FILLED BY RA OFFICE**

The above Details have been verified and found to be correct .

**Name:**

**Signature of RA office:**

**Date:**



**Declaration by Applicant**

I \_\_\_\_\_ ( Applicant Name )

Hereby declare that the details mentioned in the application form are true & correct to my knowledge & belief. I hereby authorize **e-Solutions** to enroll & download my Digital Signature on my behalf.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date & Place**

**Declaration by Proposer ( By CA/ CS/ ICWA/Any Other)**

I \_\_\_\_\_ (Name)

Certify that I have submitted the correct details for \_\_\_\_\_ ( Applicant Name)

my client mentioned in the application form to get the DSC as required. ID proof & Address Proof are duly certified and attested by me.

\_\_\_\_\_  
**Signature of Proposer With Stamp**

\_\_\_\_\_  
**Date & Place**



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