

**TATA CONSULTANCY SERVICES LIMITED – CERTIFYING AUTHORITY
 REQUEST FORM FOR CLASS 3 CERTIFICATE**
INSTRUCTIONS

Affix recent passport-size photograph of the applicant. Applicant to sign across the photograph

USER TYPE – GOVERNMENT / BANKING SECTOR

Validity of DSC* Empower India DSC 1 year 2 Years

Gender* Male Female

Surname^ Given Name*^
 Father/Husband's Name Initials^
 E-Mail Address*^
 Alternative E-Mail Address

Organisation details

Name*^
 House Identifier*^
 Street Address*^
 City*^ Pin Code*^
 Country*^ State*^
 Telephone* Mobile
 FAX
 Administrative ministry / Department*
 Government of India / State Government*

DOCUMENT CHECKLIST FOR GOVERNMENT TYPE OF CERTIFICATE

Subscriber proof of identity and residence(ATTESTED copy required)

Identity and Residence

<input type="checkbox"/> Passport	<input type="text"/>	<input type="checkbox"/> Driving License	<input type="text"/>
-----------------------------------	----------------------	--	----------------------

Identity

<input type="checkbox"/> PAN Card	<input type="text"/>	<input type="checkbox"/> Passport	<input type="text"/>
<input type="checkbox"/> Driving License	<input type="text"/>	<input type="checkbox"/> Bank A/C Passbook with Photo	<input type="text"/>
<input type="checkbox"/> Photo Identity Card	<input type="text"/>		

Residence

<input type="checkbox"/> Latest Telephone Bill	<input type="text"/>	<input type="checkbox"/> Latest Electricity Bill	<input type="text"/>
<input type="checkbox"/> Latest Bank Statement	<input type="text"/>	<input type="checkbox"/> Passport	<input type="text"/>
<input type="checkbox"/> Driving License	<input type="text"/>		

Letter of Authority* Letter of Authority

Annexure A - Letter of Authority

I, _____ in the capacity of the _____ of _____, authorize _____, whose signature is attested below to carry out all the necessary formalities on behalf of _____ for the application of a Class-3/Class-2 Digital Signature Certificate with the validity period of _____ year(s).(required validity period needs to be mentioned)

Signature and Designation
of Authorizing Person

Signature and Designation
of the Applicant

Prize Details :

- Inclusive of taxes applicable.

Options	Digital Signature Certificate	USB Token	Validity Period	Price	Check Option
Option A	1(Sign or Encryp)	-	1 Year	Rs.2,245/-	
Option B	1(Sign or Encryp)	1	1 Year	Rs.3,125/- #	
Option C	1(Sign or Encryp)	-	2 Years	Rs.3,928/-	
Option D	1(Sign or Encryp)	1	2 Years	Rs.4,808/- #	
Option E	2(Sign + Encryp)	-	1 Year	Rs.4,490/-	
Option F	2(Sign + Encryp)	1	1 Year	Rs.5,370/- #	
Option G	2(Sign + Encryp)	-	2 Years	Rs.7,856/-	
Option H	2(Sign + Encryp)	1	2 Years	Rs.8,763/- #	

Applicant Declaration	RA Declaration
I hereby confirm that I have read and understood the above instructions and will follow the above instructions for obtaining and using the Digital Signature Certificate.	I hereby confirm that I have received and verified the documents submitted by the subscriber.
Date: Place: _____ Signature of the Applicant	Date: Place: _____ Signature of the RA Officer

RA OFFICE NAME : TCS-CA - Registration Authority / **USER ID :** _____ / **REQUEST NUMBER :** _____

The certificate Request Form, Online Enrollment Form, Demand Draft and the supporting documents as per the document checklist have to be forwarded to the following address:

Duly mark the envelope as 'APPLICATION FOR DIGITAL CERTIFICATE'

TCS-CA - Registration Authority

Tata Consultancy Services [Certifying Authority - PKI Services] Advanced Technology Centre
deccanpark
1 - Software Units Layout Madhapur
Hyderabad -500 081